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## Sample 2: Letter to the motor dealer cancelling your contract within the cooling-off period

(Date)

(Manager's name)  
(Motor dealer's name)  
(Address)

(Your name)  
(Address)

Dear (Manager's name)

### **Cancelling the contract within the cooling-off period**

I am writing to cancel the contract I signed on (date) to purchase a used car (registration number) from your dealership.

Please refund the money I have paid within seven days of today's date.

Yours sincerely

(Your signature)  
(Your name)